

FILBY PARISH COUNCIL

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Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Wednesday 3rd July 2024** at **7pm** at **Filby Club Room** for the purpose of transacting the following business:

C Moore, Parish Clerk 27th June 2024

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To confirm the minutes of the meeting held Wednesday 1st May 2024**
- 4. Update on matters arising from minutes where not shown elsewhere on the agenda**
 - a) Footpath Sign at Allotments
 - b) Gully and drain jetting
 - c) Highway visibility at Pound Lane
 - d) Planning Enforcement: Response from GYBC
- 5. Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
- 6. Planning**
 - a) New Applications
 - i) None.
 - b) Applications Considered Between Meetings
 - ii) BA/2024/0059/FUL Filby Primary School, Thrigby Road: Replace 14m x 8.5m single classroom building with 21m x 8.6m double classroom building. **COMMENTS SUBMITTED**
 - iii) BA/2024/0105/FUL Felicia, Main Road: Replacement outbuildings, comprising a glass house and general storage buildings. **NO OBJECTIONS**
 - iiii) 06/24/0207/F 4 Grange Farm Close: Single storey side extension to dwelling to create an annex for use by an elderly relative. **NO OBJECTIONS**
 - v) 06/24/0248/LB Grange Farm, Main Road: Removal of interior wall between kitchen and office. **NO OBJECTIONS**
 - vi) 06/24/0312/EU Hillcrest Livery Centre, Market Lane: Application for certificate of lawful existing use or development – To confirm that 2no. existing mobile home caravans already installed at the site have an established use as a combined single residential dwelling used by a single household. **NO OBJECTIONS**
 - c) Decisions
 - i) BA/2024/0142/TPOA Land adjoining and opposite Norfolk Sailing School Association, Filby Sailing Base, Main Road: G1 Willow – cut back to bank. **NO OBJECTION**
- 7. Finance**
 - a) Financial update 2024/25 and note financial receipts since the last meeting
 - b) To consider payment of the following:

i. C Moore	Salary – May & June 2024 & Expenses	£447.49
ii. HMRC	PAYE – May & June 2024	£109.20
iii. Norfolk County Council	Parish Partnership Contribution	£4,072.65
 - c) To note payments made between meetings:

iv. A&W Cushion Limited	Timber for Boardwalk	£5,563.26
v. Broadwood Conservation Mgt	Boardwalk Groundworks	£1,200.00
- 8. Correspondence and Consultations**
 - a) General Correspondence

9. Reports on Parish Assets

- a) Allotments
 - i) To review rent increases for allotments, grazing plots and farmed land
 - ii) To note that rent review notices will be sent out in August
- b) Drainage, Footpaths and Highways
- c) Claypits
- d) Management of four trees at Poplar Drive

10. Neighbourhood Plan

- a) To consider review of Neighbourhood Plan and funding available.

11. Other Matters

- a) Double Yellow Lines Green Lane / Ormesby Lane
- b) Freedom of Information Publication Scheme; Health and Safety Policy; Media Policy
- c) Biodiversity Action Plan
- d) To adopt an alternative model of Standing Orders

12. Items for the next agenda

13. To confirm date of next meeting: Wednesday 4th September 2024 at 7pm at Filby Club Room