

# FILBY PARISH COUNCIL

Tel: 01493 253041;

Email: [filbypc@gmail.com](mailto:filbypc@gmail.com)

Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Wednesday 4<sup>th</sup> September 2024** at **7pm** at **Filby Club Room** for the purpose of transacting the following business:

### *C Moore, Parish Clerk 29<sup>th</sup> August 2024*

1. **To consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **To confirm the minutes of the meeting held Wednesday 3<sup>rd</sup> July 2024**
4. **To confirm the minutes of the meeting held Wednesday 29<sup>th</sup> July 2024**
5. **Update on matters arising from minutes where not shown elsewhere on the agenda**
  - a) Highway visibility at Pound Lane
  - b) Trees at Poplar Drive
6. **Public Forum**
  - a) Public
  - b) County / Borough Councillors
  - c) Police
7. **Planning**
  - a) New Applications
    - i) 06/24/0094/F Land to the rear of 1 Homestead Gardens, Main Road: Erection of 2no. 2-person glamping pod huts with verandas to be used as temporary holiday ley accommodation; Installation of parking area and electric vehicle charging facilities and access track.
    - ii) 06/24/0585/PU Site off Main Road: Application for a Certificate of Lawful Proposed Development to confirm that development pursuant to outline planning permission 06/16/0517/O and reserved matters approval 06/20/0404/D has been lawfully commenced and that development under that permission can lawfully continue.
  - b) Applications Considered Between Meetings
    - i) None.
  - c) Decisions
    - i) BA/2024/0059/FUL Filby Primary School, Thrigby Road: Replace 14m x 8.5m single classroom building with 21m x 8.6m double classroom building. **APPROVED**
    - ii) BA/2024/0105/FUL Felicia, Main Road: Replacement outbuildings, comprising a glass house and general storage buildings. **APPROVED**
8. **Finance**
  - a) Financial update 2024/25 and note financial receipts since the last meeting
  - b) To consider payment of the following:

i. C Moore	Salary – July & August 2024 & Expenses	£510.20
ii. HMRC	PAYE – July & August 2024	£45.80
iii. David Shaw	Boardwalk – Post Caps	£259.10
  - c) To note payments made between meetings:

i. A W Cushion	Boardwalk – Additional Timber	£371.70
----------------	-------------------------------	---------
9. **Correspondence and Consultations**
  - a) General Correspondence
10. **Reports on Parish Assets**
  - a) Allotments
    - i) To receive report on allotment tenancies, terms and agreements
    - ii) To consider any rent reviews and updates of agreements
  - b) Drainage, Footpaths and Highways
  - c) Claypits

**11. Neighbourhood Plan**

- a) Draft Terms of Reference for Review Group
- b) Tree Preservation Orders

**12. Other Matters**

- a) Foot bridge alongside road bridge – ownership and maintenance
- b) Gully and drain jetting / village drainage generally
- c) Zip wire purchase and maintenance
- d) Parish Partnership Scheme: Church footpath and any other schemes
- e) Co-option Policy; Dignity at Work Policy; File Retention Policy
- f) Pedestrian Crossing - update
- g) Biodiversity Action Plan – update
- h) Neighbourhood Watch – update

**13. Items for the next agenda**

**14. To confirm date of next meeting: Wednesday 6<sup>th</sup> November 2024 at 7pm at Filby Club Room**