

## **FILBY PARISH COUNCIL**

### **Minutes of the Annual Parish Council Meeting on Tuesday 16 May, 2023 at 7.00 in the Clubroom**

**APOLOGIES FOR ABSENCE** Mr. John Baldry, Mrs. N. Hutchinson.

**DECLARATIONS OF INTEREST** nothing declared

#### **1. ADJOURNMENT FOR PUBLIC** – *The meeting was adjourned from 8.10 pm.. to 8.31pm.*

Q. reported that trees on allotment car park are overhanging Thrigby Road private garden.

A. Eilish will inspect and take necessary action to remove the offending branches.

Q. Residents of dwelling adjacent to Churchyard on Church Lane complained that tree in Churchyard is overhanging and needs attention . The Clerk will inspect and ask the Church to address.

Q. Ian Richardson reported that the gate leading from the Church to Thrigby Road does not shut.

A. The clerk will inspect and report to the Public Rights of Way section at County Hall.

#### **2. MINUTES/AGENDA UPDATES OF THE PARISH COUNCIL MARCH-MAY 2023**

Proposed by Mr. Ian Richardson, seconded by Mrs. Louise Elms and unanimously agreed to sign the minutes.

#### **4. ELECTION OF OFFICERS**

Chairman - Mr. A. Thompson was nominated and proposed by Mr. I. Richardson and seconded by Mrs. L. Elms - all in favour.

Vice- Chairman. - Mr. D. Shaw was nominated and proposed by Mr. I. Richardson and seconded by Mrs L. Elms - all in favour.

#### **5. POLICE REPORT** – See circulation items for district email reports circulated by the Clerk.

#### **6. PROGRESS REPORTS FROM LAST MEETING**

(a) Mr. David Bishop reported on the latest the “Speedwatch/SAM 2 Initiative” group’s activities and circulated 2 lists of speeding vehicles and records of average speed.

(b) Neighbourhood Plan update – the Chairman pointed out that there has no further movement on the Plan

(c) The Chairman reported that the new bus service is up and running 4 buses per day. A question was asked if it can be improved to include a 3.20 pm. bus service from Norwich on Saturdays.

#### **7. CORRESPONDENCE AND PUBLICATIONS FOR INFORMATION**

##### **Correspondence**

(a) Sailing Base key list update – the key list has now been updated. Bearing in mind that Mr. Ted Franklin has handed key back Eilish will now contact waiting list applicants.

##### **Items for Information**

(a) NALC – Clerk and Councils Direct

#### **8. PLANNING MATTERS**

**(a) Notices of Decisions:** Residential of 11 dwellings by Mr. Green on Green Lane, Filby – the Parish Council supports the objection to this on the grounds that visibility is restricted here exiting Green Lane, it is also severely restricted to traffic exiting Ormesby Lane onto the Main Road. The Clerk will inform the Planners regarding the Parish Council decision.

**(b) Planning applications:** The Chairman brought it the Council’s attention that the annex building at Southfields, Main Road is too big and too tall in this rural location. The Clerk was requested to ask the Planners to request a re-submission indicating a smaller development here.

#### **9. REPORTS FROM PARISH COUNCIL OFFICERS AND OTHER MEMBERS**

**(a) Allotments** – Nothing to report

**(b) Drainage** – See Highways below

**(c) Environment** - Nothing to report

**(d) Footpaths** - Nothing to report

**(e) Highways** – Mr. Ian Richardson reported numerous potholes on the Main Road which the clerk will inspect and locate before asking highways department to repair. Ian also reported that the gully opposite the access to Thrigby Road is not properly connected to ditch system and suggested a catchpit at back of footpath to control the flow. The clerk will look at before approaching the highways department.

**(f) Claypits** – Nothing to report

#### **10. REPORTS FROM OTHER BODIES**

**(a) Playing Field** – the Chairman’s reports and updates are in the Annual Parish Meeting minutes

YBC/NCC - Nothing to report

(c) *Filby School* – see APM report

(d) *BA/The Staithe* – latest key list applications will be discussed at next meeting with NSSA which Adrian will attend

**11. ANNUAL ACCOUNTS 2022– 2023**– It was proposed by Mr. I. Richardson, seconded by Mrs. L. Elms and unanimously agreed that these accounts be signed subject to audit by PKF Littlejohn.

**12. FINANCIAL REPORT & APPROVAL FOR PAYMENTS**

**Bank Balance on 16.05.2023**

PC current a/c £20,720.80

**Received since last Meeting**

Essex & Suffolk – insurance contribution £ 112.97

Filby School – Claypits rent £ 820.00

Allotment rents (all in) £ 940.34

HMRC – VAT claim £ 60.00

GYBC – ½ year precept £7,735.00

**Bills for Payment**

Clerk's Salary and expenses –May

£

PAYE (Clerk)

£

It was proposed by Mr. D. Nicker, seconded by Mr. D. Shaw that the above accounts be paid.

**13. Internal Audit for last Quarter was unanimously approved - No problems identified.**

**14. A.O.B.** No other business was discussed.

*The Chairman closed at 9.18 pm.*