

FILBY PARISH COUNCIL

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Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Wednesday 3rd January 2024**, at **7pm** at **Filby Club Room** for the purpose of transacting the following business:

C Moore, Parish Clerk 27th December 2023

1. **To consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **To confirm the minutes of the last meetings**
 - a) Monday 6th November 2023
 - b) Friday 1st December 2023
4. **Update on matters arising from minutes where not shown elsewhere on the agenda**
5. **Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
6. **Planning**
 - a) New Applications
 - i) 06/23/0724/PU Peartree Cottage, Filby Hall, Main Road: Application for a Certificate of Lawful Proposed Use, to change the existing use from residential dwellinghouse (Use Class C3) to Children's residential care home (Use Class C2) pursuant to the Written Statement by the Minister of State for Housing and Planning on 23rd May 2023.
 - ii) 06/23/0704/F Southfields, Main Road: Retrospective application for the retention of a single storey outbuilding for uses ancillary to the main dwelling, and as a separate 1 bedroom residential annexe.
 - b) Applications Considered Between Meetings
 - i) 06/23/0381/HH Ainslie Cottage, Thrigby Road: Proposed single storey front porch extension (revised plan) **NO VIEWS OR COMMENTS**
 - c) Decisions
 - i) None
7. **Finance**
 - a) Financial update 2023/24 and note financial receipts since the last meeting
 - b) Appointment of Internal Auditor 2023/24 accounts
 - c) Review of Internal Controls
 - d) Banking Arrangements
 - e) To consider payment of the following:

i. C Moore	Salary – December 2023 & Expenses	£218.40
ii. HMRC	PAYE – December 2023	£54.60
iii. Garden Guardian	Grounds Maintenance 2023 (paid 1.12.23)	£2,778.00
iv. Maple Tree Services	Grounds Maintenance 2023 (Church)	£1,700.00
v. Maple Tree Services	Removal of Tree, Churchyard (25%)	£135.00
8. **Correspondence and Consultations**
 - a) General Correspondence
9. **Reports on Parish Assets**
 - a) Allotments
 - b) Drainage, Footpaths and Highways
 - c) Claypits
10. **Other Matters**
 - a) Grounds Maintenance Contract 2024
 - b) Final Budget and Precept Figures 2024/25

- c) Standing Orders and Financial Regulations
- d) Planning Policy
- e) Website Updates

11. Items for the next agenda

12. To confirm date of next meeting: Wednesday 6th March 2024 at 7pm at Filby Club Room