

**Minutes of the Meeting of Filby Parish Council held on  
Monday 3<sup>rd</sup> September 2025 at 7pm at Filby Club Room**

**Present:** Adrian Thompson (Chairman)  
Netty Hutchinson  
Karen Leftley  
Ian Richardson  
David Shaw  
Catherine Moore, Parish Clerk

**Also present:** 9 members of the public.

**1. Apologies for Absence**

There were no apologies for absence.

**2. Declaration of Interest for items on the agenda**

None.

**3. Minutes of the meeting held Wednesday 14<sup>th</sup> July 2025**

The minutes of the meeting were **agreed**, proposed by Karen Leftley, seconded by Netty Hutchinson, all in favour.

**4. Public Forum**

**a) Public**

A member of the public asked when the street lamp that was destroyed by a tree would be replaced, this had been ordered and was being chased by Adrian.

A member noted that gravel escape onto pavement was a problem, especially at Escala. It was suggested that there should be a tarmac buffer.

A member of the public asked whether there was any update on the new pedestrian crossing – it was confirmed that the Council was waiting for a start date. This would be with lights.

A member asked whether there had been any further progress on speed cameras, it was confirmed that his was on the agenda.

A member of the public noted that a lot of flags had appeared in the village, some at half mast, some upside down. It was felt that to visitors, this looked to be part of Filby In Bloom, especially as they were in association with the hanging baskets. It was known that the flags were part of a right wing political agenda, and the member of the public asked that the Parish Council disassociated themselves and asked that the flags be taken down. Discussion ensued regarding whether this should be allowed to happen, and it was **agreed** that the flags would be removed when the baskets were taken down and that this would not be publicised, proposed by Ian Richardson, seconded by David Shaw, all in favour. It was **agreed** that if they went up again, they would be removed without statements being made, all in favour.

A member of the public asked whether the Borough Council had a response to the Neo-Nazi issues, it was confirmed that this had been cancelled.

A member of the public noted that the broadband didn't always work especially when the Village Hall wasn't open. It was confirmed that the router wasn't switched off but it might need a signal booster, this was being looked into.

b) Borough Councillor

Adrian Thompson reported that a letter would be sent to parents because there had been criminal damage caused to buildings and other assets. They have been moved on where needed.

It was noted that the response to the East Coast Truckers coming through the village had been positive, it was hoped they would come again in 2026 including at Open Gardens. There had been a bucket collection from Filby, this would be extended to Fleggburgh.

The bus service was being well used, and it was hoped that the 15:40 would be made permanent instead of school holidays only. It was also hoped that there would be a stop at Filby Heath.

The Local Government Reorganisation was still underway, Great Yarmouth Borough Council was supporting the three council model, which would give 18 councillors representing the area. The outcome should be known by January 2026, with Mayoral Elections in May 2026 and Council Elections in May 2027.

c) County Councillor

Not present.

d) Police

The Clerk was asked to invite the Police to attend the next meeting as there were crime issues in the village.

**ACTION: Clerk**

It was felt that the parish should be actively made aware of crimes in the village.

**5. Planning**

a) New Applications

None.

b) Applications considered between meetings

06/24/0846/VCF Site off Main Road, Filby: Variation of Conditions 2 (Approved plans) and 3 (Details of materials) of Reserved Matters approval 06/20/0404/D (Landscaping details for residential development of 7 plots pursuant to outline permission 06/16/0518/O), to introduce the following amendments: (1). Proposed new pitched roof garage on the western boundary of Plot 1; (2) Changes to appearance and materials of Plot 1; (3) Changes to materials, appearance, increased height, removal of chimneys at Plots 2, 4, 5 and 7. (4) Changes to appearance, including increased ridge height, removal of chimneys at Plots 3 and 6. (Revised Description)

**NO FURTHER COMMENTS**

06/25/0530/HH Keston-Lea, Main Road: Erection of single storey rear extension

**NO OBJECTIONS**

06/25/0628/NMA 1 & 2 Howlett's Cottages, Thrigby Road: Non-material amendment to pp 06/25/0291/HH (Two storey side extension with stove flue and associated works) – change in window and door colour from brown to agate-grey.

**NO OBJECTIONS**

06/25/0664/TRE 1 Mulberry Tree Close: Works to trees protected by Tree Preservation Order (TPO No. 3 2000) – T1 (Oak) – reduction of the Eastern aspect crown by 2m laterally, to suitable growth points over the application site garden.

## OBJECT - COMMENTS SUBMITTED

- b) Decisions  
None.

## 6. Finance

- a) Finances 2025/26 To Date

The accounts to 31<sup>st</sup> July 2025 were noted, with £20,035 in the bank accounts, of which £13,500 was earmarked reserves. Since the last meeting the following had been received:

- Interest - £109.51
- Church Footpath Donations - £4,600
- Allotments - £87.00
- Insurance Claim – Millenium Shelter - £5,325

- b) Update on Insurance Claims

The Clerk reported that the claim minus £100 excess had been received, and she was waiting to hear about the excess.

- c) Payments

It was **agreed** to pay the following, proposed by Louise Elms, seconded by Ian Richardson, all in favour:-

|                |                             |         |
|----------------|-----------------------------|---------|
| C Moore        | Salary July & August 2025   | £491.22 |
| HMRC           | PAYE July & August 2025     | £122.20 |
| C Moore        | Working from Home Allowance | £10.00  |
| D Shaw         | SSAF – Boardwalk Sign       | £19.14  |
| PKF Littlejohn | External Audit Fee          | £252.00 |

## 7. Correspondence

- a) General Correspondence

It was noted that there had been some very nice comments received about the flowers in the village.

## 8. Reports on Parish Assets

- a) Allotments

The Clerk reported that tenancy documents had been sent to the new plot holders; and bills would be sent to all plot holders in September. David Shaw noted that there would be an inspection before October.

It was noted that the farmland tenant had given notice that he would not be renewing from October 2025, and would leave the land once his crop holdover was complete (sugar beet lifted). A meeting was being set up with County Farms to discuss access. This would be on the next agenda.

**ACTION: Clerk**

The Clerk was asked to contact those on the waiting list to check whether they were still interested, and to ask to confirm their Filby address which would be confirmed against the electoral register.

- b) Drainage, Footpaths and Highways

The Clerk was asked to remove this from the agenda.

A query was raised about the footpath signs, it was confirmed this had been reported and could take some months to do. The Clerk asked to be notified if this had been done.

It was noted that the resurfacing had been missed at some visibility splays. The Clerk was asked to contact Norfolk County Council to tar and chip the splay at Ormesby Lane.

**ACTION: Clerk**

- c) Claypits  
Nothing to report.

- d) General Parish Council Assets  
None.

## **9. Neighbourhood Plan**

- a) Update

Adrian Thompson reported that the consultant had gone through the responses and a meeting would be called to go through the responses with a timescale of October 2025 for submission. There may be the need for a referendum.

## **10. Other Matters**

- a) Schemes for Parish Partnership Funding

Ian Richardson put forward a proposal for a refuge at Church Lane, noting that the hedge had grown beyond the boundary. It was confirmed that the specification would be similar to Kestalea, with a kerbed area with tactile paving and sloped up and down, similar to the bus stops. The Clerk was asked to get a price, noting that this would be a safety refuge. The Clerk would ask Norfolk County Council for a price.

**ACTION: Clerk**

Netty Hutchinson noted that there was a footpath with access difficulties, and that a trod path from the old Police House to Poppy Farm, Filby Heath would be useful. The Clerk would ask Norfolk County Council for a price.

**ACTION: Clerk**

- b) Average Speed Cameras

Correspondence from Norfolk County Council was circulated, noting that the cost of average speed cameras would be around £500,000. Fixed cameras had specific criteria for siting, and cost around £100,000 each. A feasibility study would cost around £6,000. It was **agreed** this an application would be made to the Parish Partnership Scheme, although the study wouldn't take place until 2026. It was confirmed that the Filby Heath desired speed limit was 40mph.

**ACTION: Clerk**

Concern was noted that agricultural vehicles were speeding through the village. It was suggested that Mautby Farms, Whartons and Ropers would be sent a polite letter asking them to slow down in the villages.

**ACTION: Clerk**

- c) Funding for Cycle Rack

Funding for a cycle rack had been provisionally agreed, the Clerk needed to know where this would be placed, and to complete a street furniture licence if needed. It was confirmed that it would be just inside the playing field fence, to the side of the bus shelter and within the safety of the playing field fence.

**ACTION: Clerk**

- d) Arch Footbridge on A1064

A response from Norfolk County Council was circulated noting that their understanding was that the footbridge had been installed by Northumbrian Water and linked to the site owned by Northumbrian Water and managed by Norfolk Wildlife

Trust. The Clerk advised that there was no relationship within this involving the Parish Council, and that accepting it without adequate finance could prove costly in the long run. The Clerk advised that this should not be added to the Council's insurance schedule or asset register.

The Clerk was asked to approach the Broads Authority to find out if they were responsible for it, noting the previous officer who dealt with it was Kath Wilson, asking for any paperwork relating to transfers so that this could be traced.

**ACTION: Clerk**

e) Individual Activity Risk Assessments

The Clerk was aware that this needed to be completed.

**ACTION: Clerk**

f) Monthly Inspections on Zip Wire

GYBC had notified the Council of a fault with the zip wire seat, which appeared to imply that they were inspecting it while on site. A small amount of soft plastic had burred up, this had been gaffer taped up. The Clerk was asked to email Shaun Hutchinson with the details of the training course.

**ACTION: Clerk**

**11. Items for the next agenda**

None raised.

**12. Date of Next Meeting**

The next meeting would take place on **Monday 3<sup>rd</sup> November 2025** at 7pm at Filby Club Room. Agenda items to the Clerk by Wednesday 22<sup>nd</sup> October 2025.

The meeting closed at 8.45pm.

**CHAIRMAN**