

**Minutes of the Meeting of Filby Parish Council held on
Wednesday 7th January 2026 at 7pm at Filby Club Room**

Present: Councillors Adrian Thompson (Chairperson), Karen Leftley
Derek Nicker, David Shaw, Netty Hutchinson, Ian Richardson,
Louise Elms, Parish Clerk Tracy Neave, six members of the public

1. Apologies for Absence: none received

2. Declaration of Interest for items on the agenda: none

3. Minutes of the meeting held Wednesday 3rd November 2025: agreed, proposed
by Louise Elms, seconded by Derek Nicker

4. Public Forum

a) Public: A member of the public questioned the water leak at Poplar Drive
as to whether it was a spring or a water leak. There is a concern that this
is the third attempt at repair.

It was questioned if the plans had been published for the three self builds by Filby
Hall. No notification has been received by the Parish Council as yet. It was queried if
an environmental assessment would be available online. Cllr Thompson advised this
should happen as a matter of routine for any planning application.

b) Borough Councillor: Cllr Thompson advised that the lamp stand had been
returned. Cllr Thompson advised that the Mayoral elections in respect of
the local government organisation had been postponed until May 2028 and
it is highly likely that council elections will be postponed.

Filby Heath resurfacing was delayed due to the weather and there is no update as to
when it will be rescheduled.

The pedestrian crossing installation is scheduled for later this year and will revolve
around school holidays.

c) County Councillor: Not present.

d) Police: Not present.

5. Planning

a) New Applications: None

b) Applications considered between meetings: None

b) Decisions: None.

6. Finance

a) Finances 2025/26 To Date Current bank balances

Current	£2986.23
Instant access	£27662.66

b) Agreed payments

i. T Neave	Salary – Nov and Dec 2025	£655.26
ii. T Neave	Working from Home Allowance	£10.00
iii. Glasdon	Bike rack	£215.40

c) Precept and budget

The Precept for 2026/2027 was agreed at £18001. Proposed by David Shaw, seconded by Nettie Hutchinson

Action: Clerk

d) It was agreed that Kerrie Wilton will undertake the Internal Audit for 2025/2026 at a fee of £100. Proposed by Karen Leftley and seconded by Louise Elms.

Action: Clerk

e) The Council had received a grant application from Air Ambulance. It was advised that the Council do not fund these applications.

Action: Clerk

7. Correspondence

a) General Correspondence

i) Survey request from The Caister and Rural Villages Community Alcohol Partnership distributed to all Councillors

8. Reports on Parish Assets

a) Allotments

A quote of £8178 had been received in respect of the farmland access and fencing, with the allotments being made as one area for bees and wild flowers, and 7 plots for horse grazing. Cars would have access at the top of the allotments by the lime tree walk. It was agreed in principle that four plots will be fenced off in year 2026/2027 and the remainder completed the following year. This will allow for budget consideration and allow for the farmer to yield his crops this year. Two other quotes are to be obtained. Therefore £4000 has been allocated as expenditure in the budget for 2026/2027

ACTION: Cllr Thompson additional quotes, Cllr Hutchinson to investigate comparative rental figures.

b) Drainage, Footpaths and Highways

Cycle rack purchased and awaiting delivery

ACTION: Clerk

c) Claypits

These will require mowing in the spring.

d) General Parish Council Assets

Footpaths: two trees had to be felled near the church which have smashed the path resulting in it being no longer wheel chair accessible. A team is to be arranged with the "Norfolk Wildlife Trust" who have appropriate material to compact down on path, Councillor Richardson to supply the compacting machine for the task.

Action Eilish Rothney / Cllr Richardson.

The parish drains need to be cleared and sucked out by Norfolk County Council.

Action: Clerk re drains

9. Neighbourhood Plan

a) Update

The plan has been submitted and awaiting an update.

10. Other Matters

a) Parish Partnership 2026/2027 no application submitted

b) Arch Footbridge on A1064 clerk to continue to investigate ownership

ACTION: Clerk

c) Individual Activity Risk Assessments

Cllr Shaw will circulate an allotment risk assessment for the council to review by next meeting

ACTION: Councillors

d) Speed limit flashing sign opposite Kings Head, clerk to request repair.

ACTION: Clerk

11. Items for the next agenda

- Allotment fencing quotes
- Broads Authority Freedom of Information
- Wheelchair path
- Feedback on Speed limit signs LED light not working at sign opposite Kings Head

12. Date of Next Meeting

The next meeting would take place on **Wednesday 4th March 2026** at 7pm at Filby Club Room. Agenda items to the Clerk by Monday 10th February 2026

The meeting closed at 2020pm

CHAIRMAN