

FILBY PARISH COUNCIL

Tel: 01493 253041;

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Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Wednesday 6th March 2024**, at **7pm** at **Filby Club Room** for the purpose of transacting the following business:

C Moore, Parish Clerk 29th February 2024

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To confirm the minutes of the meeting held Wednesday 3rd January 2024**
- 4. Update on matters arising from minutes where not shown elsewhere on the agenda**
 - a) Footpath Sign at Allotments
 - b) Move to Unity Trust Bank
 - c) Gully and drain jetting
 - d) Allotments – tidying and any further notices required
 - e) Highway visibility at Pound Lane
- 5. Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
- 6. Planning**
 - a) New Applications
 - i) 06/23/0822/CU Black Barn, Market Lane: Change of use from a residential dwelling and outbuildings (Use class C3) into a 4no. bedroom hotel and spa complex with treatment rooms and a 6 person swimming pool (sui generis use).
 - b) Applications Considered Between Meetings
 - i) BA/2024/0055/TPOA Laburnum Cottage, Main Road: T1 Ash – to fell due to hollowing at base and a large split up the main trunk of the tree. **NO OBJECTIONS**
 - c) Decisions
 - i) None
- 7. Finance**
 - a) Financial update 2023/24 and note financial receipts since the last meeting
 - b) Review Asset Register
 - c) To consider payment of the following:

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| i. C Moore | Salary – Jan & Feb 2024 & Expenses | £473.70 |
| ii. HMRC | PAYE – Jan & Feb 2024 | £109.20 |
| iii. Norfolk PTS | Subscription | £177.85 |
| iv. C Moore | Website Hosting & Domain (3 years) | £288.72 |
- 8. Correspondence and Consultations**
 - a) General Correspondence
- 9. Reports on Parish Assets**
 - a) Allotments
 - b) Drainage, Footpaths and Highways
 - c) Claypits
- 10. Other Matters**
 - a) Complaints Policy; Filming at Meetings Policy; Training Policy
 - b) Staithe Keyholders
 - c) New Biodiversity Duties
- 11. Items for the next agenda**
- 12. To confirm date of next meeting: Wednesday 1st May 2024: Annual Parish Meeting at 7pm followed by Parish Council Meeting at Filby Club Room**