

FILBY PARISH COUNCIL

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Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Wednesday 5th March 2025 at 7pm at Filby Club Room** for the purpose of transacting the following business:

C Moore, Parish Clerk 27th February 2025

1. **To consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **To confirm the minutes of the meeting held Wednesday 8th January 2025**
4. **Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
5. **Planning**
 - a) **New Applications**
 - i. 06/24/0846/VCF Site off Main Road, Filby: Variation of Conditions 2 (Approved plans) and 3 (Details of materials) of Reserved Matters approval 06/20/0404/D (Landscaping details for residential development of 7 plots pursuant to outline permission 06/16/0518/O), to introduce the following amendments: (1) Proposed new pitched roof garage on the western boundary of Plot 1; (2) Changes to appearance and materials of Plot 1; (3) Changes to materials, appearance, increased height, removal of chimneys at Plots 2, 4, 5 and 7; (4) Changes to appearance, increased height, removal of chimneys at Plots 3 and 6.
 - b) **Applications Considered Between Meetings**
 - i. 06/24/0914/F Black Barn, Market Lane, Filby Heath: Change of use from residential dwelling with associated holiday let accommodation and private or private-hire swimming pool and hot tub, into a mixed use spa and treatments leisure facility with café (sui generis use). Part-retrospective application for erection of 4no. 2 person holiday accommodation cabins with hot tubs for use in association with the spa facility. Change of use and extension of car park.
NO VIEWS OR COMMENTS
 - c) **Decisions**
 - i. None

6. Finance

- a) To note the financial update 2024/25 and receipts since the last meeting
- b) To note amendment to tax base and reduction in Band D figures
- c) To note insurance claim to be made for village gateway at eastern end of Filby
- d) To agree payment of the following:
 - i. C Moore Salary – Jan & Feb 2025 £482.50
 - ii. HMRC PAYE – Jan & Feb 2025 £95.00
 - iii. Caloo Zip Wire Works £1,248.60
 - iv. Collective Community Plan Neighbourhood Plan £3,360.00
 - v. Filby In Bloom Donation £4,000.00

7. Correspondence and Consultations

- a) To note naming of new development off Main Road as 'Oak Drive'
- b) To note general correspondence

8. To receive reports on Parish Assets

- a) To receive an update on allotments:

- i. To review status of plots being worked and consider any warnings or termination of agreement
- b) Drainage, Footpaths and Highways
 - i. To receive an update on highway visibility at Pound Lane
 - ii. To receive an update on the hedge at Ormesby Lane / Main Road
 - iii. To note that the surface dressing through Filby is scheduled for 2025/26
 - iv. To consider costings for project to refurbish wheelchair access Thrigby Road to Church; and note that a risk assessment will be required
- c) Claypits
- d) General parish council assets

9. Neighbourhood Plan

- a) To receive an update on the review of the Neighbourhood Plan

10. Other Matters

- a) To agree expenditure on additional works to Boardwalk
- b) To agree expenditure on footbridge maintenance; and consider request for adoption by Parish Council
- c) To consider change in terms and condition within Natural England assent for Parish access at Filby
- d) To consider approval of a Scheme of Delegation
- e) To appointment an Internal Auditor for 2024/25 accounts
- f) To review General Risk Assessment and note need for risk assessments for specific activities including allotments and zip wire
- g) To review and agree Statement of Internal Control

11. Items for the next agenda

12. To confirm date of next meeting: Wednesday 7th May 2025 at 7pm at Filby Club Room