

FILBY PARISH COUNCIL

Tel: 01493 253041;

Email: filbypc@gmail.com

Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Monday 3rd September 2025 at 7pm at Filby Club Room** for the purpose of transacting the following business:

C Moore, Parish Clerk 29th August 2025

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To confirm the minutes of the meeting held Monday 14th July 2025**
- 4. Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
- 5. Planning**
 - a) New Applications
 - i. None
 - b) Applications Considered Between Meetings
 - i. 06/24/0846/VCF Site off Main Road, Filby: Variation of Conditions 2 (Approved plans) and 3 (Details of materials) of Reserved Matters approval 06/20/0404/D (Landscaping details for residential development of 7 plots pursuant to outline permission 06/16/0518/O), to introduce the following amendments: (1). Proposed new pitched roof garage on the western boundary of Plot 1; (2) Changes to appearance and materials of Plot 1; (3) Changes to materials, appearance, increased height, removal of chimneys at Plots 2, 4, 5 and 7. (4) Changes to appearance, including increased ridge height, removal of chimneys at Plots 3 and 6. (Revised Description) **NO FURTHER COMMENTS**
 - ii. 06/25/0530/HH Keston-Lea, Main Road: Erection of single storey rear extension **NO OBJECTIONS**
 - iii. 06/25/0628/NMA 1 & 2 Howlett's Cottages, Thrigby Road: Non-material amendment to pp 06/25/0291/HH (Two storey side extension with stove flue and associated works) – change in window and door colour from brown to agate-grey. **NO OBJECTIONS**
 - iv. 06/25/0664/TRE 1 Mulberry Tree Close: Works to trees protected by Tree Preservation Order (TPO No. 3 2000) – T1 (Oak) – reduction of the Eastern aspect crown by 2m laterally, to suitable growth points over the application site garden. **OBJECT - COMMENTS SUBMITTED**
 - c) Decisions
 - i. None
- 6. Finance**
 - a) To note the financial update 2025/26 and receipts since the last meeting
 - b) Update on insurance claims: Millenium Shelter claim and excess
 - c) To agree payment of the following:
 - i. C Moore Salary – July & August 2025 £491.22
 - ii. HMRC PAYE – July & August 2025 £122.20

iii. C Moore	Working from Home Allowance	£10.00
iv. D Shaw	SSAF – Boardwalk Sign	£19.14
v. PKF Littlejohn	External Audit Fee	£252.00

7. Correspondence and Consultations

- a) To note general correspondence

8. To receive reports on Parish Assets

- a) To receive an update on allotments:
 - i. To note reallocation of allotment plots.
 - ii. To note outcome of discussion on rent review with farmland tenant and agree any further action as necessary.
- b) Drainage, Footpaths and Highways
 - i. To receive an update on highway visibility at Pound Lane
- c) Claypits
- d) General parish council assets

9. Neighbourhood Plan

- a) To receive an update on the review of the Neighbourhood Plan

10. Other Matters

- a) To consider schemes for Parish Partnership Scheme 2026/27
- b) To consider indicative prices for average speed cameras; and feasibility studies
- c) To note outcome of application for 80% funding for a cycle rack
- d) To consider response from Norfolk County Council regarding why they feel the arch footbridge on A1064 is not Norfolk County Council adopted highway
- e) To receive an update on individual activity risk assessments
- f) To consider monthly inspection regime for zip wire

11. Items for the next agenda

12. To confirm date of next meeting: Monday 3rd November 2025 at 7pm at Filby Club Room