

Minutes of the Meeting of Filby Parish Council held on Friday 1st December 2023 at 7pm at Filby Club Room

Present: Adrian Thompson (Chairman)
David Shaw
Derek Nicker
Ian Richardson
John Baldry
Louise Elms
David Balls, Outgoing Parish Clerk
Catherine Moore, Incoming Parish Clerk

Also present: None.

1. Apologies for Absence

Apologies for absence were received from Netty Hutchinson.

2. Declaration of Interest for items on the agenda

Adrian Thompson declared an interest in a property at Market Lane (item 5).

3. Public Forum

- a) Public
None.

4. Appointment of Parish Clerk

It was **agreed** to appoint Catherine Moore to the role of Parish Clerk, proposed by Louise Elms, seconded by Derek Nicker, all in favour. The contract of employment was signed.

5. Finance

a) Finances 2023/24 To Date

It was noted that there was £19,282.38 in the Parish Council account, with allotment rents of £435 received since the last meeting.

b) Payments

| | | |
|---------|---------------------------------|---------|
| D Balls | Salary & Expenses November 2023 | £198.10 |
| HMRC | PAYE November 2023 | £38.10 |

6. Any Other Business

It **agreed** that meetings would be held on the first Wednesday of the month in January, March, May, July, September and November.

Adrian Thompson reported that a £2,000 grant had been received to provide a Community Warm Room.

A number of potholes had been identified, Adrian Thompson asked that these be forwarded to him for reporting. **ACTION: All**

The traffic survey had been completed, the pedestrian survey would be done again during school term time.

The footpath sign at the entrance to the allotments needed to be replaced, the Clerk was asked to report this. **ACTION: Clerk**

Various drains were blocked around the parish, it was noted that the gully emptier was in the area.

Adrian Thompson would speak with the owner of the static caravan in the front garden of a house. **ACTION: AT**

7. Date of Next Meeting

The next meeting would take place on **Wednesday 3rd January 2024** at 7pm at Filby Club Room.

The meeting closed at 7.30pm.

CHAIRMAN