

FILBY PARISH COUNCIL

Tel: 07402959854

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Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Tracy Neave

To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Wednesday 7th January 2026** at **7pm** at **Filby Club Room** for the purpose of transacting the following business:

T Neave, Parish Clerk 2nd January 2026

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To confirm the minutes of the meeting held Monday 3rd November 2025.**
- 4. Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
- 5. Planning**
 - a) New Applications
 - i. None.
 - b) Applications Considered Between Meetings
 - c) Decisions
 - i. None
- 6. Finance**
 - a) To note the financial update 2025/26 and receipts since the last meeting
 - b) To agree payment of the following
 - i. T Neave Salary – Nov and Dec 2025 £655.26
 - ii. T Neave Working from Home Allowance £10.00
 - iii. Glasdon Bike rack
 - iv.
 - c) To agree budget and set Precept
 - d) To agree Internal Auditor K Wilton fee £100 for year end 2025/2026
 - e) Grant Application received from Air Ambulance
- 7. Correspondence and Consultations**
 - a) To note general correspondence
 - i. Survey request from The Caister and Rural Villages Community Alcohol Partnership distributed to all Councillors
- 8. To receive reports on Parish Assets**
 - a) To receive an update on allotments:
 - i. Farmland access and fencing quote
 - b) Drainage, Footpaths and Highways
 - i. Cycle rack purchased
 - c) Claypits
 - d) General parish council assets
- 9. Neighbourhood Plan**
 - a) To receive an update on the review of the Neighbourhood Plan

10. Other Matters

- a) Parish Partnership 2026/2027 advised that too late to submit application for funding
- b) To consider response from Broads Authority following request for copies of transfer documents from January 2014.
- c) To receive an update on individual activity risk assessments
- d) To consider final draft of 2026/27 budget and to set Precept

11. Items for the next agenda

12. To confirm date of next meeting: Wednesday 4th March 2026 at 7pm at Filby Club Room