

**Minutes of the Meeting of Filby Parish Council held on
Monday 8th January 2025 at 7pm at Filby Club Room**

Present: Adrian Thompson (Chairman)
Louise Elms
Karen Leftley (from item 6)
Derek Nicker
Ian Richardson
David Shaw
Catherine Moore, Parish Clerk

Also present: 5 members of the public.

1. Apologies for Absence

There were apologies for absence from Lynette Hutchinson.

2. Declaration of Interest for items on the agenda

Adrian Thompson declared a pecuniary interest in item 9e as he owned the land.

3. Minutes of the meeting held Wednesday 6th November 2024

The minutes of the meeting were **agreed**, proposed by Ian Richardson, seconded by Louise Elms, all in favour.

4. Matters Arising from the Minutes

a) Highway Visibility at Pound Lane

Ian Richardson would attend to this as he now had more time available.

ACTION: IR

b) Hedge at Ormesby Lane/ Main Road

The Clerk noted that Norfolk County Council expected the first approach to be from the Parish Council. It was **agreed** that Adrian Thompson would speak with the pub contractor about this.

ACTION: AT

c) Filby Heath Resurfacing

The Clerk reported that this was scheduled for 2025/26 due to funding issues. It was noted that the surface dressing which clashed with the elections was supposed to be rescheduled for September 2024 and had not been completed. The Clerk was asked to check when this would be done.

ACTION: Clerk

5. Co-option of Parish Council

The Clerk was asked to send a letter of thanks to John Baldry for his service as a Parish Councillor.

ACTION: Clerk

It was **agreed** to co-opt Karen Leftley to the Parish Council, proposed by Ian Richardson, seconded by Derek Nicker, all in favour. The Declaration of Acceptance of Office was signed and Karen took her seat at the table.

6. Public Forum

a) Public

A member of the public asked whether there should be a public footpath sign at Footpath 5 at the dog leg (W3W stalemate.captures.dinosaurs and output.paths.wolves) and one near Wayside. The Clerk was asked to request these from Norfolk County Council.

ACTION: Clerk

- b) Borough Councillor
Adrian Thompson noted that there was a meeting at Norfolk County Council at 10am to discuss scrapping the 1st May 2025 elections, to give a green light for devolution, which would scrap the borough and district councils, and create one unitary authority. It was noted that there was no plan for it, and it had not been publicised.
- c) County Councillor
No report.
- d) Police
Not present, apologies sent.

7. Planning

a) New Applications

06/24/0963/TRE Land south of The Orangery, Main Road: Proposed works to protected trees (Tree Preservation Order ref: TPO No.4 1981) - Woodland W1: Group of 50-60 mixed woodland trees - Remove dead trees and dead wood; Crown raise all trees on site to between 4-5m from ground level where suitable; Re-shape Yew trees. - Precise trees and locations to be identified and required works to be confirmed subject to site survey.

It was noted that the works were required, and were being overseen by the Borough Tree Officer, however it was felt that permission should not be given until a full detailed survey and scheme had been submitted. It was **agreed** to object on the basis of a lack of detailed information, proposed by Ian Richardson, seconded by Louise Elms, all in favour. **ACTION: Clerk**

b) Applications considered between meetings None.

b) Decisions None.

8. Finance

a) Finances 2024/25 To Date

The accounts to 31st December 2024 were noted, with £27,717.56 in the bank accounts, of which £7,600 was earmarked for the Neighbourhood Plan. Since the last meeting the following had been received:

- Bank Interest - £153.55
- Allotments - £18.00

b) Payments

It was **agreed** to pay the following, proposed by Louise Elms, seconded by Ian Richardson, all in favour:-

C Moore	Salary Nov & Dec 2024 incl. uplift	£561.93
HMRC	PAYE Nov & Dec 2024	£91.60
Collective Community Planning	Neighbourhood Plan	£300.00
Burrell Pest Control	Mole Control	£85.00
Cleanall Services (AT)	Realign Height Barrier	£85.00
Collective Community Planning	Neighbourhood Plan	£1,560.00
Caloo	Zip Wire Inspection	£774.00
Broadwood Cons. Management	Boardwalk Repairs	£5,508.50

Payments made between meetings:

Maple Tree Services	Church Grass Cutting	£1,700.00
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It was noted that some posts to sustain the life of the Boardwalk below water had been quoted at £2,500, this would be considered for expenditure at the next meeting.

ACTION: Clerk

David Shaw was thanked for all the hard work he had done to oversee the work.

It was **agreed** to consider a Scheme of Delegation at the next meeting.

ACTION: Clerk

9. Correspondence

a) Broads Authority Design Guide and Code Supplementary Planning Document

No comments.

b) Great Yarmouth Community Infrastructure Levy (CIL) Draft Charging Schedule

No comments.

c) Great Yarmouth Local Plan (Pre-Submission Document)

No comments.

d) Objection to site put forward under Broads Authority Local Plan Call for sites (Thrigby Road)

It was noted that the Council had submitted an objection to this site on the basis that it was outside the development boundary; on a 60mph road; it would narrow the gap between Filby and Thrigby; and it was Grade 1 agricultural land.

e) To consider site put forward under Broads Authority Local Plan Call for sites (Broad Lane)

Adrian Thompson explained where the land was, noting that the intention was for two bungalows at the front, with the rest as woodland. This would be rented affordable housing for local people.

Adrian Thompson left the meeting, and David Shaw took over as Vice Chairman.

It was noted that the access was an unmade road, which had been a reason for objection to previous applications. It was outside the development boundary and could therefore only be an exceptions site. It was **agreed** that the site would only be supported for two dwellings as affordable houses as it was outside the development boundary; and to note that the road was unmade and could not sustain more dwellings than the proposed two, proposed by Derek Nicker, seconded by Ian Richardson, all in favour.

ACTION: Clerk

f) General Correspondence

None.

10. Reports on Parish Assets

a) Allotments

The Clerk reported that a tenancy document had been sent out for the new plot holder at GP31 – 33; and that despite chasing, the tenancy document at GP64-65 had not been returned. It was **agreed** that Adrian Thompson would speak with them, and if it was not being taken up it would be offered to the waiting list, proposed by David Shaw, seconded by Louise Elms, all in favour. **ACTION: AT / Clerk**

The Clerk was asked to put allotments on the next agenda, to determine if there were any unworked plots. **ACTION: Clerk**

b) Drainage, Footpaths and Highways

Ian Richardson reported that the storm before Christmas had blown the drains again, and that there was a huge flow of water down the road. It appeared that the drains were not taking the water. The work on Church Lane had not been completed by Highways, with a hole in the bank and water washing into driveways. The Clerk was asked to chase the Highways Engineer about the drainage issues. **ACTION: Clerk**

The sewerage issue was discussed, and it was noted that the pumping station at Pound Lane could not cope. Anglian Water were looking at funding to improve sewerage infrastructure over the next five years.

c) Claypits

Ian Richardson reported that the surrounding edges needed strimming, he would do some work on this. **ACTION: IR**

11. Neighbourhood Plan

a) Update

Adrian Thompson reported that the next meeting would be on 5th February 2025, and there was a co-ordinated focus on footways from Fleggburgh, through Filby, to West Caister. The Plan review was developing well.

12. Other Matters

a) Zip Wire: Maintenance and monthly operational inspections

The quote for the repairs to the zip wire were £1,040.50. It was **agreed** to undertake these works, proposed by Adrian Thompson, seconded by Ian Richardson, all in favour. **ACTION: Clerk**

Adrian Thompson reported that the Playing Field inspector was not prepared to inspect the zip wire on behalf of the Parish Council. It was **agreed** that Derek Nicker would undertake the inspection training, proposed by Ian Richardson, seconded by Karen Leftley, all in favour. **ACTION: AT / DN**

A survey would be undertaken as to whether the zip wire was used and wanted by people in the village.

b) Budget and Precept 2025/6

The budget was discussed and **agreed**, proposed by David Shaw, seconded by Ian Richardson, all in favour. It was **agreed** to set the precept at £17,522, (Band D £49.50, -2.04% increase) proposed by David Shaw, seconded by Ian Richardson, all in favour. **ACTION: Clerk**

13. Items for the next agenda

Foot bridge maintenance and insurance and considering Parish Council adopting this. **ACTION: Clerk**

It was noted that the pedestrian crossing survey was complete and the report was available, and it was now waiting for funding.

Ian Richardson noted that he had received a fraudulent email requesting vouchers to be purchased. It had been suggested that no email addresses or home addresses be published. The Clerk was asked to take all personal details off of the website, and that all communication should be through the Clerk. Adrian Thompson requested that his phone number was published as Chairman. **ACTION: Clerk**

14. Date of Next Meeting

The next meeting would take place on **Wednesday 5th March 2025** at 7pm at Filby Club Room. Agenda items to the Clerk by 20th February 2025.

The meeting closed at 9.05pm.

CHAIRMAN