

FILBY PARISH COUNCIL

Tel: 01493 253041;

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Chairman: Mr Adrian Thompson

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Filby Parish Council on **Wednesday 1st May 2024**, on the rise of the Annual Parish Meeting, at **Filby Club Room** for the purpose of transacting the following business:

C Moore, Parish Clerk 25th April 2024

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To adopt General Power of Competence**
4. **To consider apologies for absence**
5. **Declaration of interest for items on the agenda and applications for dispensation**
6. **To confirm the minutes of the meeting held Wednesday 6th March 2024**
7. **To confirm the minutes of the meeting held Friday 26th April 2024**
8. **Update on matters arising from minutes where not shown elsewhere on the agenda**
 - a) Footpath Sign at Allotments
 - b) Move to Unity Trust Bank
 - c) Gully and drain jetting
 - d) Highway visibility at Pound Lane

9. **Public Forum**

- a) Public
- b) County / Borough Councillors
- c) Police

10. **Planning**

- a) New Applications
 - i) None.
- b) Applications Considered Between Meetings
 - i) 06/23/0740/F Hillcrest Livery Centre, Market Lane, Filby Heath: Retrospective installation of a static caravan for permanent residential use.

NO VIEWS OR COMMENTS

- ii) BA/2024/0142/TPOA Lادن adjoining and opposite Norfolk Sailing School Association, Filby Sailing Base, Main Road: G1: Willow – cut back to bank. **SUPPORT**

c) Decisions

- i) BA/2024/0055/TPOA Laburnum Cottage, Main Road: Ash – to fell due to hollowing at base and a large split up the main trunk of the tree. **APPROVED**

11. **Finance**

- a) Financial update 2024/25 and note financial receipts since the last meeting
- b) Year End Finances 2022/23
- c) Receive Internal Audit Report
- d) Approve Annual Governance Annual Return
- e) Insurance Renewal
- f) Review bank signatories
- g) To consider payment of the following:
 - i. C Moore Salary – Mar & Apr 2024 & Expenses £479.17
 - ii. HMRC PAYE – Mar & Apr 2024 £98.60
 - iii. A Thompson Reimbursement - Type 1 £696.00
 - iv. Environment Agency Drainage Rates – Allotments £23.81
 - v. Norfolk County Council Half Yearly Allotment Rent £950.00
 - vi. Filby Playing Field Club Room Hire Charges May 22 – Mar 24 £237.00
 - vii. Sonya Blythe Internal Audit £125.00
- h) To note payments made between meetings:

viii. Burrell Pest Control

Church Moles

£85.00

12. Correspondence and Consultations

- a) General Correspondence

13. Reports on Parish Assets

- a) Allotments
 - i) To note increase in annual allotment land rent from £1,600 to £1,900
 - ii) To consider any rent increases for allotments, grazing plots and farmed land
- b) Drainage, Footpaths and Highways
- c) Claypits

14. Other Matters

- a) Double Yellow Lines Green Lane / Ormesby Lane
- b) Data Protection Policy and Privacy Notice; Equal Opportunities Policy; Grant Awarding Policy
- c) Biodiversity Policy and Action Plan
- d) To confirm acceptance of Parish Partnership grant for Village Gateways
- e) To approve payment of £250 for screen at Filby Clubroom
- f) Review of Neighbourhood Plan

15. Items for the next agenda

16. To confirm date of next meeting: Wednesday 3rd July 2024 at 7pm at Filby Club Room